

## Transport Department Post-Secondary Student Summer Internship Programme 2026

### General Requirements

Applicants must be –

- (a) permanent residents of the Hong Kong Special Administrative Region; and
- (b) enrolled in full-time accredited post-secondary programmes offered by local or overseas post-secondary institutions in the 2025/26 and 2026/27 academic years.

(Note: Applications from graduates of 2026 would not be considered.)

<b>Salary:</b>	HK\$11,500 per month
<b>Terms of Appointment:</b>	Successful applicants will be appointed on non-civil service terms. The employment period will last for about 7 to 8 weeks starting from June 2026 (depending on office exigencies and individual participants' availability, the actual employment period of different cases may vary).
<b>Fringe Benefits:</b>	Summer interns are eligible for rest days, statutory holidays, general holidays and sickness days; and subject to the Mandatory Provident Fund Schemes Ordinance (Cap. 485).
<b>How to Apply:</b>	<ul style="list-style-type: none"> <li>(a) Hong Kong students studying in local post-secondary institutions must apply through the Student Affairs Offices/ Career Centres of their respective institutions. Please be aware of the application deadline set by the respective institutions. Completed application form should be submitted together with copies of academic transcripts of current study and certificates of HKDSEE / HKCEE or equivalent.</li> <li>(b) Students studying in non-local post-secondary institutions should download application form from the website of the Civil Service Bureau (<a href="http://www.csb.gov.hk/english/admin/appoint/782.html">http://www.csb.gov.hk/english/admin/appoint/782.html</a>). Completed application form with copies of academic transcripts of current study and certificates of HKDSEE / HKCEE or equivalent should reach the enquiry address stated below by mail <b>on or before 14 April 2026</b>. Please specify on the envelope "Application for Summer Intern". Job title and its reference number should be clearly marked on the application form. Please ensure that sufficient postage is paid. Applicants will bear on their own any consequences arising from insufficient postage. Applications submitted by fax or e-mail will not be processed.</li> <li>(c) Applicants should provide their email address to facilitate future contact.</li> <li>(d) Each applicant should at most apply for <b>ONE</b> post. Otherwise, the applicant will not be considered. Applications that are incomplete, late or without copies of academic transcripts of current study and certificates of HKDSEE / HKCEE or equivalent will also not be considered.</li> </ul>

	(e) Shortlisted candidates will be invited to attend interview in April or May 2026. If they do not receive an invitation by then, they may assume that their applications are not successful. Candidates invited for interview will be required to produce the originals and photocopies of the supporting documents on academic qualifications for verification and record purpose.
<b>Enquiry Address:</b>	Personnel Section, Transport Department, 16/F, South Tower, West Kowloon Government Offices, 11 Hoi Ting Road, Yau Ma Tei, Kowloon
<b>Enquiry Telephone:</b>	3842 5978 or 3842 6427
<b>Closing Date of Application:</b>	<b><u>14 April 2026</u></b>
<b>General Notes:</b>	<p>(a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.</p> <p>(b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirement irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.</p> <p>(c) Non-civil service vacancies are not posts on the civil service establishment. Candidates appointed are not on civil service terms of appointment and conditions of service. Candidates appointed are not civil servants and will not be eligible for posting, promotion or transfer to any posts in the Civil Service.</p> <p>(d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.</p> <p>(e) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend selection interview.</p> <p>(f) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview without being subject to further shortlisting criteria.</p>

## Vacancy Details

### **Job Title: Ref. 001 – Summer Intern [Transport Operations (Urban) Division]**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Transport Studies, Urban Planning, Economics, Civil Engineering, Environmental Studies, Business Administration, Public Administration, Geography, Sociology, Computer Engineering or equivalent; (b) Undergraduate students studying in Year 2 or above are preferred; (c) Familiarity with public transport system is preferred; (d) Familiar with Microsoft Office (such as Word, Excel, PowerPoint), Adobe Acrobat, Photoshop and Chinese Word Processing (Sucheng / Cangjie); (e) Fluent in both Cantonese and English; (f) With prior working experience is preferred; and (g) To perform outdoor work as required.
Duties:	(a) To update various inventory records for public transport services, public transport interchanges, bus shelters, tram stops and restricted/prohibited zones in Hong Kong Island and Kowloon, etc; (b) To assist in preparing the required information for GMB mid-term review and amending the schedule of services for GMB; (c) To assist in amending and updating the spatial data and textual record; (d) To update the complaint records on Hong Kong Island and Kowloon; (e) To update division homepage; (f) To assist in analysis of the accuracy of spatial data of franchised bus, GMB, resident service (RS), cross boundary coach service on Hong Kong Island and Kowloon; and (g) To assist in amending and updating the spatial data and textual record of franchised bus, GMB, non-franchised bus and RS in Transport Information System and Public Transport Enquiry System.
Normal Place of Work:	Wan Chai or Mongkok

## Vacancy Details

### **Job Title: Ref. 002 – Summer Intern [Corporate Communication Unit]**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Majoring in Business Administration / Digital Marketing / Media or related subjects; (b) Management of social media posts on Facebook and Instagram, including but not limited to: - Design and creation of graphics for social media posts - Editing of video for social media posts; (c) Conversant with MS Office, including but no limited to MS Word, Excel, Access
Duties:	(a) To create social media posts for “Safe Driving and Health Campaign”; (b) To provide executive support under “Safe Driving and Health Campaign” ; (c) To work with medical service providers on management of an e-platform for online registration of health checks by the commercial vehicle drivers; and (d) To provide daily administrative support.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 003 – Summer Intern [Transport Planning Division]**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Civil Engineering, Computer Science, Geography or relevant disciplines; (b) Students enrolled in full-time accredited post-secondary programmes offered by local or overseas post-secondary institutions in or before the 2025/26 academic years. Graduates of 2026 will not be considered. (c) Basic knowledge of transport system and network; (d) Knowledge of computer programming, software development, database and web design, etc.; and (e) Relevant experience in GIS application, knowledge in Excel VBA and Python are preferred.
Duties:	(a) To update highway network and public transport network for strategic transport model; (b) To check Base District Traffic Models (BDTM) data; and (c) To analyze data on strategic road.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 004 – Summer Intern [Vehicle Safety & Standards Division] 1**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Arts, Social Science, Translation, Chinese Language or English Language are preferred; (b) Students studying in Year 2 or above is preferred; and (c) Knowledge of Microsoft Office
Duties:	(a) To assist in providing executive support to the Vehicle Safety and Standards Division; and (b) To assist in drafting updating, and translating guideline and instructions in relation to Vehicle Safety.
Normal Place of Work:	Yau Ma Tei or Tsing Yi

## Vacancy Details

### **Job Title: Ref. 005 – Summer Intern [Vehicle Safety & Standards Division] 2**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Information Technologies or Computer Science; (b) Students studying in Year 2 or above is preferred; and (c) Knowledge of Web / Database Server Setup / Programming
Duties:	(a) To assist in setting up a web and database server to centralize management of information; and (b) To assist in enhancement of office automation procedures or systems.
Normal Place of Work:	Yau Ma Tei or Tsing Yi

## Vacancy Details

### **Job Title: Ref. 006 – Summer Intern [Road Safety and Standards Division] 1**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Computer Engineering, Computer Science, Computing, Software Engineering, or equivalent; (b) Students studying year 2 or above are preferred; (c) Computer programming, software development, database & web design, etc.; and (d) Preferably with relevant practical experience on computer programming including image processing, debugging and applications.
Duties:	(a) To modify the design of the existing internet and intranet webpages relating to traffic operation, road safety and design standards; (b) To update the existing database and upload information/document to webpage in intranet/internet; (c) To modify the design of the existing intranet relating to traffic standards; (d) To develop computer programme to facilitate drawing preparation; and (e) Other computing tasks related to road safety and design standards.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 007 – Summer Intern [Road Safety and Standards Division] 2**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Marketing/Computing/Graphic Design; and (b) Students studying in Year 2 or above.
Duties:	(a) To assist in the preparatory works for road-safety related leaflets/pamphlets and Road Safety Bulletins; and (b) To assist in the coordination with Road Safety Council and the preparatory works for social media feeds.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 008 – Summer Intern [Road Safety and Standards Division] 3**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Civil Engineering; (b) Students studying year 3 is preferred (c) Computing knowledge, e.g. MS Office Applications; and (d) Preferably with knowledge on traffic engineering, and relevant experience in GIS application and computer programming.
Duties:	(a) To handle and compile traffic accident data in the Transport Information System (TIS); (b) To conduct literature review on transport and traffic related topics; (c) To investigate accidents at blacksites; (d) To review the roadside safety of Hong Kong road network and the associated interventions identified; and (e) Other tasks related to road safety.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 009 – Summer Intern [Ferry & Paratransit Division] 1**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Economics, Social Sciences, Geography, Public administration, Sociology, Statistics or related subjects is preferable; (b) Students studying in Year 2 or above is preferred / Graduates of 2026 will not be considered; (c) Proficient in using MS Word, MS PowerPoint and MS Excel would be an advantage; (d) Good command of both Chinese and English; (e) With relevant working experience/internship experience in public administration is preferred; and (f) Available by mid-June is preferred.
Duties:	(a) To assist in the compilation and analysis of data on Rehabus services and Disabled Parking Spaces / Concessions provided by various organizations; (b) To assist in verifying and following up the survey reports of on-street parking spaces designated for the disabled; (c) To perform duties relating to records system management including updating, organizing and managing files/records; and (d) To assist in other day-to-day office administration duties.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 010 – Summer Intern [Ferry & Paratransit Division] 2**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Computer Science, Economics, Statistics or related subjects is preferable; (b) Students studying in Year 2 or above are preferred / Graduates of 2026 will not be considered; (c) Proficient in using MS Word, MS Excel Macro and VBA; and MS Access would be an advantage; (d) Good command of both Chinese and English; (e) With relevant working experience / internship experience is an advantage; and (f) Available by mid-June is preferred.
Duties:	(a) To assist in vetting and processing the applications of Public Transport Fare Concession Scheme; (b) To assist in managing the database relating to the daily operations of the Public Transport Fare Concession Scheme; (c) To perform duties relating to updating the Public Transport Fare Concession Scheme records and systematize the relevant data; and (d) To assist in other day-to-day office administration duties.
Normal Place of Work:	Kwun Tong

## Vacancy Details

### Job Title: Ref. 011 – Summer Intern [Ferry & Paratransit Division] 3

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Transport Studies, Urban Planning / Studies, Economics, Business Studies, Public Administration, Geography, Sociology, Statistics or related subjects is preferred; (b) Students studying in Year 2 or above is preferred and graduates of 2026 will not be considered; (c) Proficient in MS Excel and MS PowerPoint are preferred; (d) Good command in both Chinese and English; and (e) With relevant working experience / internship experience is an advantage.
Duties:	(a) To support related matters concerning the Journey Recording System and the Information System; (b) To provide day-to-day executive support to taxi fleet matters; (c) To assist in preparing for the “Taxi Service Commendation Scheme”; (d) To assist in carrying out research on measures of improving the taxi service quality; (e) To update and compile database of taxi operations and taxi driver identity plate; and (f) To perform duties relating to record system / inventory records management including updating, organizing and managing file / inventory records.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 012 – Summer Intern [Major Projects Division]**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Civil Engineering; (b) Undergoing full-time studies at a local or Mainland / overseas / tertiary institution in the 2025-26 and 2026-27 academic years, with a view to obtaining by September 2027 a bachelor's degree qualification; and (c) Proficient in common business software (including MS Word, MS Excel and MS PowerPoint)
Duties:	(a) To assist in preparing materials for project presentation; and (b) To assist in reviewing project submissions, such as traffic impact assessment, temporary traffic arrangement, traffic signal/junction modification proposals and directional sign design, etc.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 013 – Summer Intern [Bus and Railway Branch]**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Transport Studies, Town / Urban Planning, Economics, Civil Engineering, Environmental Studies, Business Administration, Public Administration, Geography, Sociology, Computer Engineering or equivalent; (b) Undergraduate students studying in Year 2 or above are preferred; and (c) Proficient in Microsoft Office (MS Word and MS Excel)
Duties:	(a) To assist in updating databases, such as operating records and complaints/enquiries pertaining to railway services; and (b) To assist in monitoring the performance of the railway services provided by the MTRCL.
Normal Place of Work:	Yau Ma Tei

## Vacancy Details

### **Job Title: Ref. 014 – Summer Intern [Transport Operations (New Territories) Division] 1**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Electronics, Computer Science, System Engineering, Computer Engineering, Transport Studies, Urban Planning, Business Management, Public Administration, Geography or Sociology is preferred; (b) Students studying in Year 2 or above are preferred; (c) Proficient in Chinese and English typing; (d) Familiar with MS Office (Excel and Word), imaging software and webpage editing software; (e) Knowledge on computer programming and relevant information technology application; and (f) Good command of both Chinese and English
Duties:	To assist in the daily monitoring/ planning of public transport services in Islands District, including: (a) To review, update and maintain the databases related to public transport services, public transport facilities/ interchanges, permit information for restricted/ prohibited zones/ closed roads, etc. in Islands District and assist in the filing work; (b) To search, collect and analyze information to facilitate the planning of public transport services and permit management system for restricted/prohibited zones/closed road in Islands District; (c) To prepare and maintain updated textual and spatial data for the public transport services in Islands District; (d) To update the complaint records in Islands District; (e) To provide administrative and general support; and (f) To perform other duties as assigned by the supervisors.
Normal Place of Work:	Mong Kok

## Vacancy Details

### **Job Title: Ref. 015 – Summer Intern [Transport Operations (New Territories) Division] 2**

Duration:	Approximately 7 to 8 weeks
Entry Requirements:	(a) Major in Transport Studies, Social Sciences, Geography, Public Administration, Sociology or Statistics is preferable; (b) Students studying in Year 2 or above are preferred; (c) Proficient in Chinese typing, MS Word, Excel and PowerPoint; and (d) Good command of both Chinese and English
Duties:	To assist in handling cross-boundary transport services issues, including: (a) To provide assistance in reviewing operation and service arrangement of cross-boundary public transport services; (b) To maintain and analyse data / records in the database to identify travel pattern / passenger forecast; (c) To assist in review of publicity arrangement for alerting public of peak cross-boundary travel period such as festive dates; (d) To assist in processing applications from cross-boundary coaches change including change in schedules of services and other related applications; (e) To participate in specific cross-boundary public transport services related projects; and (f) To perform any other duties as assigned by supervisors
Normal Place of Work:	Mong Kok